Welcome Back Zoom Orientation for Students

In your first Zoom session after break, be prepared to spend some time orienting students to Zoom, practicing key features and interactions, and fielding questions about how the class will operate.

To help you think ahead and plan how you will orient your students, here is a list of things you might cover:

- Mute video
- Mute audio
- Participation
  - Raise hands
  - Vote yes/no
- Chat
  - Group messages
  - Private messages
  - Uploading files
- Breakout rooms
  - Practice breaking apart and coming back together
  - Practice summarizing/reporting back on group discussions
- Sharing
  - Screens
  - Whiteboards
- Describe any special Zoom roles that students need to know about
  - Dedicated discussion monitor or moderator
  - Someone who fields and relays questions from the chat log
  - TA role
  - Breakout room leaders, note-takers, reporters etc.
- Where to find meeting archives
  - Notes
  - Chat records
  - Recordings