I. Executive Summary of Self-Study (overall impressions and orientation of the report)

II. Introduction
   a. College
   b. Department
   c. Rankings

III. Analysis of the Department’s Strengths, Weaknesses and Opportunities

IV. Department Strategic Plan

V. Organization and Governance
   a. organizational structure
   b. governance policies & procedures
   c. faculty endowments and allocation process
   d. colloquia, lecture series, seminars
   e. staff, space & budget

VI. Undergraduate Program
   a. undergraduate curriculum (degree options)
   b. number of majors and graduates (five year history)
   c. trends in undergraduate enrollment and seats taught (five year history)
   d. undergraduate educational opportunities (e.g., FRI)
   e. curriculum reform (if applicable)
   f. teaching (TT and NTT faculty)
   g. instructional staffing and budget management
   h. advising, scheduling and enrollment infrastructure

VII. Research Space and Facilities
   a. research support
   b. relationships with Organized Research Units (ORUs)
   c. core facilities (if applicable)

VIII. ORUs (if applicable)
   a. research mission
   b. research impact
   c. management
   d. space
   e. funding

January 5, 2015
IX. Graduate Program  (provide a separate section for each graduate program being reviewed)
  A. Executive summary of Program (required one-page summary that will be sent to THECB)
  B. Graduate Program
    1. narrative description (in any order)
      - course requirements
      - admissions and financial support
      - quality of applicants and matriculated students
      - enrollment, number of degrees awarded, graduation rates and time to degree
      - nature of qualifying exams
      - requirements for advancement to candidacy and dissertation
      - TA workload and teaching preparation
    2. statement of program status* (ranking)
    3. competition*
    4. competitive advantage*
    5. competitive disadvantage*
    6. current enhancement efforts*
    7. selectivity index*
    8. yield index*
    9. credit hours*

(* definitions can be found at www.utexas.edu/ogs/adv-coor/pdfs/review-instructions.pdf)

X. Appendices
  a. Faculty Biographical Sketches
  b. Catalog Degree Information and Advising Worksheets
  c. Coordinating Board Requirements, including 18 Characteristics of Texas Doctoral Programs
  d. Other appendices as determined by department