In attendance:
Norma Fowler (INT BIO)
Ruth Buskirk (UTeach/Mol Genetics & Micro BIO)
Peter Thomas by live feed (MNS-proxy)
Alan Cline (CS)
Nancy Hazen-Swann (HE)
Kathy Davis (M)
Greg Shields (AST)
George Shueibta (PHY-proxy)
Sacha Kopp (chair)

Guest:
Jeanette Herman

Cathy Stacy; Judith Quinney; Kim Williams

Absent: Dean Appling (BCH); John Stanton (CH); Nigel Atkinson (Neuro BIO); Marty Shankland (BIO); Phil Morrison (PHY); Wayne Gardner (MNS)

I. Deadlines were discussed for the 2012-2014 Catalog production process.
   a. All changes requiring legislative action must be submitted to the Office of the General Faculty by September 26, 2011. Both academic and degree program changes require legislative action.
   b. All Course Inventory changes must be approved by the College’s Course & Curriculum committee and submitted to the Dean’s Office via the Registrar’s online course inventory system by November 1, 2011.

   - Sacha charged the committee to have all legislative changes wrapped up this spring in order to meet the September deadline.
   - The Dean’s Office will reach out to the departments to schedule specific presentation times for all legislative changes.
   - Kim will send an email to all Course and Curriculum members identifying the deadlines, and will post the deadlines on the committee’s website.

 II. Flag Designation Discussion

   Jeannette Herman from Undergraduate Studies gave a presentation on Flag Proposals. Flag guidelines for writing, quantitative reasoning, and independent inquiry were distributed, as well as a document including contact information and deadlines for flag proposals.

   The committee had some reservations when reviewing the examples of courses that would most likely not satisfy the independent inquiry flag. The committee felt that many of the CNS courses that they would identify/propose as independent inquiry would fall within these categories.
Sacha Kopp will draft a memo to the Flag Proposal Committee of describing what CNS independent inquiry courses would look like.

Kim Williams will email all of the flag presentation handouts to committee members and post them on the committee’s website.

III. Proposed legislative changes to the B.S. Nutrition degree.

Nancy Hazen-Swann and Nomeli Nuneq presented proposed changes to the B.S. Nutrition degrees.

1. Addition of SSC 302 and 306 to the list of courses that will satisfy the statistics requirements.
2. Option IV: International Nutrition
   a. Language requirement will be reduced from fourth-semester proficiency or the equivalent in Spanish or another language to twelve semester hours or equivalent proficiency in a single foreign language.
   b. BIO 325 and BIO 365s will be required.
   c. Students will have a choice of BIO 326M or 326R and 126L or NTR 307 and 107L.
   d. BIO 325 will be deleted from the list of course options in the Health Professions area.

The committee requested clarification regarding the proposed foreign language requirement and the requirement allowing students to substitute biology courses for NTR 307 and 107L.

- Tabled. Sacha charged the Nutrition representatives to take the proposal back to the department to clarify the changes being proposed and to be ready to present the proposal at the next Course and Curriculum meeting scheduled for March 3, 2011.

IV. Addition of NSC 306M to the Science and Technology Part I and II of the core curriculum

- Approved. Cathy Stacy will convey the NSC core curriculum paperwork to UGS.

V. Adjournment

The next meeting will be held on March 3, 2011.