In attendance:
Norma Fowler (INT BIO)
Wayne Gardner by live feed (MNS)
Alan Cline (CS)
Nancy Hazen-Swann (HE)
Kathy Davis (M)
Greg Shields (AST)
George Shueibta (PHY-proxy)
Karen Browning (BCH-proxy)
Ruth Buskirk (UTeach/Mol. BIO)
Sacha Kopp (chair)

Guest:
None

Cathy Stacy; Judith Quinney; Kim Williams

Absent: Andrew Ellington (BCH); Nigel Atkinson (Neuro BIO); Marty Shankland (BIO); John Stanton (CH); Phil Morrison (PHY)

I. Legislat ing Department Memos for the 12-14 Catalog

REMINDER: Memos approved by the C&C committee will expire at the end of the catalog for which they were approved. Departments can make changes initiated by memo permanent through legislative changes for the upcoming catalog.

➢ The departments will notify Kim if they want to initiate legislation to make specific memos permanent.
➢ Kim will prepare the appropriate legislation to be presented at the next C&C meeting.

II. Announcement regarding Spring Course Inventory System Access. The online form will be available **April 15-May 16** for the following course inventory changes. Please note that changes approved during this period will be reflected in the **spring 2012 Course Schedule**.

- Restrictive statements
- Subject-matter descriptions (course content)
- Prerequisite statements
- Addition of new numbered topics

➢ Kim will post dates on C&C website.
➢ Kim will send an email to the department course schedulers notifying them of the access period.

III. Proposed legislative changes to the B.S. Physics degree. Addition of Biophysics Option.
George Shueibta presented the proposed addition of the biophysics option in the B.S. Physics degree.

Option VII: Biophysics – addition of new option. The Biophysics option reduces the amount of upper-division physics coursework required in the previous options in order to incorporate biology coursework.

- Tabled by the committee.
- The committee recommended that the Physics Department representative meet with Marty Shankland (Biology) and Andy Ellington (Biochemistry) to further discuss courses proposed for the biophysics concentration options. Several suggestions were discussed on appropriateness of certain courses for this type of degree option.
- Physics will present new proposal at the next committee meeting on April 21.

IV. Committee members were asked again to contact the Dean’s office requesting a presentation time at one of the four remaining scheduled meetings.

V. An additional meeting will be scheduled for May 12 to allow for currently unscheduled presentations.

VI. Adjournment

The next meeting will be held on April 21, 2011.