

## **Overview of TA Allocations**

Annual Allocation: Early September

The College uses a standard algorithm for determining graduate TA support that is based on the number of students served and the types of course offered. Each department receives a total allocation that can be distributed within the department to align with departmental priorities.

### **I. Identifying Courses Eligible for TA Support**

The College maintains an up-to-date list of courses that are eligible for TA support. In most cases, these are organized undergraduates courses that were identified by the department as needing instructional support. Each class is also classified as a large lecture or service course, an upper-division majors' course, or a lab.

### **II. Determining Seats**

The total number of seats to be offered in an AY is an estimate based on (a) maximum number of seats approved during the course projection phase, (b) enrollment during registration, and (c) historical enrollment data. These estimates are finalized in late summer after freshman registration.

### **III. Calculating TA Positions**

The number of TA positions (1 TA= 20 hour position) is calculated as follows:

Large LD/Service courses:	1 TA per 100 students
Majors-level UD courses:	1 TA per 60 students
Labs:	1 TA per 30-35 students (depending on lab)

TA numbers are not rounded, so the total sum may not be a whole number. Note: Some field-based courses have a different TA ratio, as determined through workload analyses with the Dean's office.

### **IV. Determining TA Allocation**

Departments receive \$9,270 for each 20-hr TA position they are allocated. Each AI position is \$9,826.

### **V. Special TA Allocations**

Each department will also be notified of how many TA positions they will receive to support special programming (e.g., FRI, TIP, Late Start, etc.)

### **VI. Use of Funds**

Departments may redistribute their TA allocations across their department's courses to match their priorities. However, it is assumed that courses will be equitably staffed at all levels (including service courses) for the educational benefit of our students. Departments should contact the Dean's office if enrollment numbers differ significantly from the numbers projected. TA allocations will be adjusted where appropriate